



# BARONA INDIAN CHARTER

1095 Barona Road, Lakeside, CA 92040 • (619) 443-0948 • FAX (619) 443-7280

BaronaIndianCharterSchool.com

## Governing Board of Directors REGULAR BOARD MEETING AGENDA

**April 22, 2024 — 9:00 AM**

Barona Community Center Meeting Room at 1095 Barona Road, Lakeside, CA 92040

- I. **Call to Order/Roll Call-** Ray Welch- Chairman, Tawnya Phoenix- Vice Chair, Danthia Gil- Secretary/Treasurer, Darla Boller- Member, & Melanie Villa- Member
- II. **Approval of Agenda-** changes to the agenda are made at this time
- III. **Approval of Minutes-** March 11<sup>th</sup> & March 20, 2024
- IV. **Public Comment-** Any person may address the Board about any agenda item and may be granted five (5) minutes to talk when an item is discussed. Time per agenda item shall be determined based on the number of speakers. This time will not exceed 30 minutes. Board may lengthen time by consensus.
- V. **Action Items**
  - A. **Approve Auditors for 2024 through 2027-** The Board will consider approving a three-year contract for fiscal auditing services with Wilkinson Hadley King & Co. LLP, the same company that BICS has used for the past three years. School Boards are required by law to select an auditor to conduct an independent annual audit of CDE programs. This firm has met the requirements of state law and is authorized to practice public accounting by the California Board of Accountancy. Pricing includes annual audit, federal compliance, and tax preparation.
  - B. **Approve 2024 Summer School Plan-** Since an extended summer break results in significant learning loss, especially among disadvantaged and low-achieving students, staff recommends a plan to provide summer school opportunities for students to practice essential skills and make academic progress. This summer program will be aligned with the LCAP and the educational program provided during the school year. This program will blend high quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness. This program is funded using one-time funds.
  - C. **Approve ARISE Teacher Stipend-** The board will consider approving a one time \$800 stipend for the 6 classroom teachers that are participating in the ARISE Literacy Grant Program. Payments will be made from the \$5,000 received from the San Diego County Office of Education for participating in the program.
- VI. **Reports-** Principal Julie Cushman will report to the board.
- VII. **Organizational Business**
  - A. Future agenda items and/or Board member comments
  - B. Upcoming meetings
    1. May 20, June 10 (4:00 PM)

## **VIII. Adjournment**

*Accommodating Those Individuals with Special Needs– In compliance with the Americans with Disabilities Act, Barona Indian Charter School encourages those with disabilities to participate fully in the public meeting process. If you require special accommodations to attend or participate in our public meeting, contact our office at (619) 443-0948 or kmjohnson@mybics.org by noon of the business day prior to the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you. At least 72 hours prior to each Board meeting, a copy of all available documents supporting the agenda items is available in the school office at 1095 Barona Road, Lakeside CA. You may also request a packet by contacting our office at (619) 443-0948 or kmjohnson@mybics.org.*

**Governing Board of Directors**  
**REGULAR BOARD MEETING MINUTES**  
**March 11, 2024 — 4:00 PM**

1. **Call to Order** Meeting was called to order at 4:03pm  
**Roll Call:** Tawnya Phoenix- Vice Chair, Danthia Gil- Secretary/Treasurer, Darla Boller- Member, & Melanie Villa- Member  
**Other Members in attendance:** Julie Cushman, Principal/Director, Kathy Clenney, Legal Counsel, Samantha Orahoad, LUSD  
**Approval of Agenda-** Agenda approved with amendment; Action Item B should be June 2023. Motion to approve the agenda with amendment was motioned by Melanie Villa and seconded by Darla Boller. Carried 4, 0, 0.
2. **Public Comment-** No public comments were made
3. **Approval of Minutes:** Motion to approve the minutes was made by Darla Boller and seconded by Melanie Villa. Carried 4, 0, 0.
4. **Action Items**
  - A. **Approved 2nd Interim Budget Report-** Samantha Orahoad presented the Second Interim Budget Report for review and approval by the Board. This is the second of two interim budget reports required each year by state law.  
Motion to approve was made by Melanie Villa and seconded by Darla Boller.  
Carried 4, 0, 0.
  - B. **Approved Annual Audit-** The audit firm of Wilkinson Hadley King & Co. has audited the financial statements of Barona Indian Charter School, Inc. as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. The firm has no findings and no recommendations. Changes made were minor.  
Motion to approve was made by Darla Boller and seconded by Melanie Villa.  
Carried 4, 0, 0.
  - C. **Approval of 24-25 School Calendar-** The board approved the next school year calendar with the correction of Memorial Day on May 26 not May 27. This calendar was also approved by BICS' teachers and staff.  
Motion to approve was made by Melanie Villa and seconded by Darla Boller.  
Carried 4, 0, 0.
  - D. **Approved the Purchase Interactive Flat Panels-** Interactive Flat Panels in schools enable the use of interactive content, fostering real-time practice with immediate feedback. In schools, these panels facilitate collaborative learning experiences, allowing students to collaborate on projects, share ideas, and enhance their understanding. The purchase would be made using Learning Recovery Block Grant funds. The Board approved the purchase of 7 panel with no Bluetooth.  
Motion to approve was made by Melanie Villa and seconded by Darla Boller.  
Carried 4, 0, 0.

- E. Ratified Retainer Agreement with Artiano Shinoff Abed Carlli Sleeth & Wade, A.P.C-** Professional legal services for expertise in school law and student matters. Motion to approve was made by Darla Boller and seconded by Melanie Villa. Carried 4, 0, 0.

**5. Reports – Principal’s Report by Julie Cushman**

- A. 6<sup>th</sup> Grade Camp** – This will be the first time BICS students have been able to attend 6<sup>th</sup> Grade Camp
- B. Lakeside District Visit** – LUSD will be on campus for our annual visit.
- C. iReady Program** – BICS is already seeing success from the adoption of the iReady program. Student scores are going up.
- D. Western Days Float-** BICS will be represented at the Lakeside Western Days Parade. BICS is working with the museum and will represent Barona together.
- E. School Media** – Our new videos of our school are now uploaded to the website. They look great.
- F. Enrollment** – Registration forms for 2024-25 school year have been sent out and is being advertised. Enrollment opens first for returning students. Then open to the public. We have first-come-first serve registration. Students for full classes will go on a waitlist.
- G. Book Fair** – Boof Fair goes from 3/18-3/22. Family Picnic is Friday 3/22.
- H. LCAP Surveys** – Surveys were sent and responses are being analyzed, as the developing of a new LCAP is in progress.

**6. Organizational Business**

- A. Future agenda items and/or Board member comments:** No comments
- B. Upcoming meetings**
- April 22, May 20, June 10 (Budget 4pm)

**7. Adjournment:** Meeting adjourned at 4:46am.

Motion was made by Darla Boller and seconded by Melanie Villa. Carried 4, 0, 0.

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*Respectfully submitted by Danthia Gil, Secretary/Treasurer*

**Governing Board of Directors**  
**SPECIAL BOARD MEETING MINUTES**  
**March 20, 2024 — 11:00 AM**

1. **Call to Order** Meeting was called to order at 11:04 am
2. **Roll Call:** Ray Welch- Chairman Tawnya Phoenix- Vice Chair, Danthia Gil- Secretary/Treasurer, Darla Boller- Member, & Melanie Villa- Member
3. **Other Members in attendance:** Julie Cushman, Principal/Director, Kathy Clenney, Legal Counsel, Jeffrey Wade, Attorney.
4. **Approval of Agenda-** Agenda approved with no changes.  
Motion to approve the agenda with amendment was motioned by Tawnya Phoenix and seconded by Melanie Villa. Carried 5, 0, 0.
5. **Public Comment-** No public comments were made.
6. **Closed Session - STUDENT EXPULSION Education Code section 48918;** 1 case Student # 01-SE03202024. Closed session began at 11:06am  
Motion to end closed session by Tawnya Phoenix and seconded by Darla Boller. Carried 5, 0, 0.
7. **Return to Open Session –** Return to Open Session at 11:11am.
8. **Report out of Closed Session -** The Board upheld decision for expulsion. Carried 5,0,0.
9. **Adjournment** Meeting adjourned at 11:12am.

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*Respectfully submitted by Danthia Gil, Secretary/Treasurer*

**CONTRACT FOR ANNUAL AUDIT  
OF K-12 CHARTER SCHOOLS  
(Three Year Contract)**

**BARONA INDIAN CHARTER SCHOOL**

This contract entered into this 15th day of April, 2024, between BARONA INDIAN CHARTER SCHOOL of San Diego County, California, hereinafter called the School and Wilkinson Hadley King & Co. LLP hereinafter called the Accountant, witnesses that the parties hereto do mutually agree as follows:

Article 1. EMPLOYMENT OF ACCOUNTANT: The School, pursuant to Chapter 3 (commencing with Section 14500), Part 9, Division 1, Title 1, and Article 2 (commencing with Section 41020), Chapter 1, Part 24, Division 3, Title 2 of the Education Code of the State of California, hereby employs the Accountant to perform the necessary professional services, including but not limited to, those hereinafter set forth in connection with an audit of the books and accounts of the School.

Article 2. SCOPE OF AUDIT: The audit shall include all financial information of the School including the student body accounts, and any other funds under the control or jurisdiction of the School.

Article 3. AUDIT PERIOD: The audit shall cover the period of the 2024-25 through 2026-27 school years, to wit, the period commencing July 1, 2024, and ending June 30, 2027.

Article 4. VERIFICATION OF PRIOR YEAR'S FUNDS BALANCES: The audit shall include a verification of fund balances at the beginning of the audit period, provided there has been a responsible audit for the year prior to commencement of the audit period, from which such verification can be made; otherwise such verification may be excluded at the discretion of the School.

Article 5. AUDIT PROCEDURES: The audit shall be performed in accordance with general accounting office standards for financial and compliance audits, and shall include, to the extent applicable, the audit procedures recommended by the Education Audit Appeals Panel, as detailed in the most recent publication entitled Standards and Procedures for Audits of California Local Educational Agencies (Audit Guide). The Accountant shall provide the State Controller access to audit working papers to permit the Controller to complete a review upon request pursuant to Education Code Section 14504.

Article 6. FORM AND CONTENTS OF REPORT: The form and contents of the audit report shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State Controller under Section 41020 of the Education Code.

Article 7. EXTRA WORK AND SERVICES: In the event that circumstances disclosed by the audit indicate that more detailed verification is required in addition to that which would be sufficient under ordinary circumstances, the Accountant shall at once notify the School in writing of the fact, together with a written estimate of the additional work and services required and the estimated cost thereof. In the event the School authorizes and approves the performance of such extra work and services, it shall so notify the Accountant in writing. No claims of the Accountant for extra work or services shall be allowed or paid without such written consent and approval of the School first having been so obtained before such extra work and services are entered upon or undertaken.

Article 8. COMMENCEMENT OF WORK: Work by the Accountant under this contract shall commence April 20, 2024, or as soon thereafter as the School may deem practicable and feasible.

Article 9. COMPLETION AND DELIVERY OF REPORT: The audit report shall be completed and delivered to the School not later than December 15 annually. The Accountant will furnish the charter school copies of the audit in sufficient number for distribution to each member of the governing board plus 10 copies for the School's chief administrative officer and shall mail one copy to each of the following: County Superintendent of Schools, State Department of Education, State Controller's office.

Article 10. THE ACCOUNTANT FEES: The School agrees to pay and the Accountant agrees to accept for performance of all services rendered herein, exclusive of extra work and services, a fee in the sum of, not to exceed amounts notated below. It is understood and agreed that said fee is a maximum fee and is subject to corresponding reduction in the event that the actual cost of making the audit proves to be less than is now estimated at the time of entering into this contract. The cost estimates, which include a reasonable profit and constitute the basis upon which the maximum fee has been determined.

	<b>SCHOOL AUDIT</b>	<b>INFORMATION RETURNS</b>	<b>TOTAL FEES</b>
<b>2024-25</b>	\$9,000	\$1,500	\$10,500
<b>2025-26</b>	\$9,500	\$1,500	\$11,000
<b>2026-27</b>	\$10,000	\$1,500	\$11,500

If the School has \$750,000 or more of federal expenditures we will need to add a single audit fee of \$3,500. If the school has less than \$750,000 in federal expenditures there will be no additional single audit fee.

Extra work and services duly ordered and approved as herein above provided and duly performed shall be computed and paid for at the rates below.

<u>Classification</u>	<u>Rate</u>
Senior Partner	\$ 250
Partner	\$ 250
Senior Manager	\$ 225
Manager	\$ 195
Senior Accountant	\$ 165
Staff Accountant	\$ 120
Clerical	\$ 65

Article 11. PAYMENT: Payment of ninety percent of the fee, including extra work and services, shall be made in progress payments as work is completed. The Accountant shall furnish the School on demand an itemized statement of the audit costs, if requested. The final ten percent of the value of work done under this contract shall be made after certification by the State Controller that the audit report conforms to the reporting provisions of the Audit Guide. Provision is hereby made to withhold fifty percent of the audit fee for any subsequent year of a multi-year contract if the prior year's audit report by the same firm or individual failed to be certified as conforming to reporting requirements of the State Controller's Audit Guide.

Article 12. TERMINATION: The School hereby reserves the right to terminate this contract at any time. In the event of such termination, the Accountant shall be paid the reasonable value of all services rendered up to the date of such termination as may be determined by the School, and the Accountant hereby expressly waives any and all claims for damages or compensation arising under this contract, except as set forth herein, in the event of such termination. Additionally, this contract shall become null and void if the audit firm or individual is declared ineligible to perform LEA audits pursuant to Education Code Section 41020.5.

Article 13. ASSOCIATES: The Accountant shall have the option, with the written consent of the School, to associate with them and at their expense accountants or other qualified persons to render services in connection with the work, and to delegate to them such duties as they may delegate without relieving themselves from administrative or other responsibility under this contract.

Article 14. SUCCESSORS AND ASSIGNS: All terms, conditions, and provisions hereof shall inure to and shall bind the parties hereto, their, and each of their respective heirs, executors, administrators, successors, and assigns.

Except as provided above, the Accountant shall not sublet, assign, or transfer their interest in this contract without the written consent of the School.

Article 15. Workers' Compensation: We are aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and we will comply with such provisions before commencing the performance of the work of the contract.

Article 15. INSTRUCTIONS TO PROCEED: The Accountant is not to proceed with performance of any services under this contract without first securing written authorization from the School to do so.

IN WITNESS WHEREOF, we have hereunto set our hands the day and year first above written.

Wilkinson Hadley King & Co. LLP      BARONA INDIAN CHARTER SCHOOL  
of San Diego County, California

Accountant

By   
Kevin Sproul, Partner

By \_\_\_\_\_

Dated: April 15, 2024

Approved by the Governing Board

On \_\_\_\_\_

**SUMMER IMPACT**  
**Let's STEM!**  
**BICS Summer Learning Program**  
**2024 Proposal**

Date: July 8th-August 1st

Time: Mondays-Thursdays 8:00am-12:00pm

(Teachers 7:30-12:30; Instructional time 8:00am - 12:00pm)

Funded by: Extended Learning Opportunities Grant (ELOP)

Class Structure:

Mixed Aged Learning Bands using the following criteria:

- Recommended for retention
- Special Education/SST
- One or more grade levels behind
- Teacher Recommendation
- Unable to meet essential benchmarks for that grade level

Curriculum: Savvas Math (Intervention)/Reading A-Z

- Focus on math and ELA skill building

Nutrition Program: Breakfast & Morning Snack

Daily Structure:

- Early Morning Read Time in the Library (reading challenges)
- Morning Goal Meeting (SEL focus time)
- "Band" time (learning groups) w/Math and ELA focus,

Skills Practice Time:

Competency and Skills Focused Reading, Math and Writing

Project-based learning time

Challenging STEM Activities

Projects based

Weekly Kumeyaay-focused integrated instruction

Faculty/Staff

Supervisory: Julie Cushman (Principal)

Certificated Staff: 2

Classified Staff: 2